



Protocol organizing the return in person to the Jules Verne French School in Riga

-school start 2021-



INTRODUCTION

1. Context

Start of school year in September will take place in person following the Latvian protocol. Students and staff members' health preservation is the main goal of this protocol. These conditions apply to all. Accepting and respecting these conditions ensures a serene reception of students in optimal sanitary conditions.

The plan will be subject to adjustments depending on the evolution of the sanitary situation and of the Latvian government instructions.

This text is based on the information available to us as of August 29, 2021.

2. General organization

Following the Latvian government directives, start of school year will take place in person for all staff and students in September 2021.

Riga's **EFJV** owns a full-time medical service: nurse Svetlana STINKA (infirmerie@ecolejulesverne.lv) who will be "COVID manager" in the school.

The protocol will be actualised depending on the evolution of the sanitary situation.

General rules to avoid virus propagation:

- distancing / masks
- Isolation of people with symptoms
- Respect of hygiene standards: frequent hand washing with soap, water or hydroalcoholic gel / sneezing, coughing in your elbow / not touching your eyes, mouth and nose
- Frequent cleaning and disinfection of the rooms.
- room ventilation.

Interactions between students from different classes will be monitored and limited.

If a case of COVID is discovered, the family will be asked to notify the school as soon as possible by sending an email to: infirmerie@ecolejulesverne.lv

3. Actions put in place before school start

COVID saliva tests performed by all students between August 23 and 30.



Up to date list of vaccinated staff.

Weekly saliva tests for all unvaccinated staff.

Health context

Staff

Staff with a valid Covid certificate will be allowed to teach without a mask. The non vaccinated staff will wear a mask at all time in the building.

Weekly saliva tests

All students from the CE1 class and unvaccinated staff will perform saliva tests every week.

This will be distributed every Wednesday by the teachers and must be returned to the school on Thursday morning during the first hour of class.

No student will be accepted in class if the test is not provided on Thursday morning or when the student returns to the establishment in the event of absence on Thursday.

Protective equipment

A mask covering the nose, mouth and chin is mandatory for anyone entering the buildings: employees, visitors, responders, delivery people ...

A bottle of hydroalcoholic solution will be made available in each class and in the common spaces and replenished on time. Use of this solution by students is under the supervision of adults who will ensure that it is used properly.

Wearing a mask for all students from the GS class as well as for staff, vaccinated or not, will be mandatory in all common areas (corridors, school canteen, locker rooms, etc.)

For staff: wearing a mask is compulsory at all times for all those who have not been vaccinated. Vaccinated teachers will be able to take off the mask in class.

Students

TPS, PS, MS pupils (Patversmes 30) will not wear a mask in class or in the common areas.

GS, CP, CE1, CE2, CM1 students (Patversmes 20): will not wear a mask in class but will have to wear it in the common areas.

CM2, 6ème, 5ème, 4ème, 3ème, 2de, 1ère and Terminale students must wear a mask in the common areas. In class, wearing a mask is mandatory unless the pupil is vaccinated (the

vaccination certificate must then be sent to the medical service: infirmerie@ecolejulesverne.lv).

what kind of mask?

Healthy people (without symptoms): disposable hygienic masks (must be changed every 4 hours and then thrown in a trash can) or washable (changed every 4 hours and cleaned at 60C after use)

People with symptoms or suspected of COVID: surgical mask

Mask wearing protocol

Porter un masque pour mieux se protéger

Le masque est un moyen de protection complémentaire qui ne remplace pas les gestes barrières

1. Avant de mettre ou enlever votre masque



Se laver les mains avec de l'eau et du savon ou solution hydro-alcoolique

2. Pour le mettre



Tenir le masque par les lanières élastiques

Ajuster le masque de manière à recouvrir le nez, la bouche et le menton

3. Pour l'enlever



Décrocher les lanières élastiques pour décoller le masque du visage

Se laver les mains avec de l'eau et du savon ou solution hydro-alcoolique



Ne plus le toucher une fois posé

Hands cleaning protocol

Hand washing with hydroalcoholic gel is mandatory for all people arriving in the school.

Hand washing should be repeated several times a day (at least 5 times a day), in particular after sneezing, coughing, going to the toilet, eating. Staff and students will be trained on good practices.

Facilities

All the rooms will be cleaned before the return of the pupils and staff.

The doors of the common areas will be locked in the open position to prevent contact. Windows will be opened.

The facilities, door handles and switches will be cleaned and disinfected frequently.



The toilets will be cleaned and disinfected several times a day with the appropriate products.

Classroom bins will be emptied every day.

The premises must be ventilated regularly, social distances respected, hand washing ritualized by teachers or nursery helpers. School assistants will be responsible for opening the windows every morning before the students arrive in order to ventilate the rooms.

The cleaning teams have been trained in using the new cleaning products. A specific protocol has been established.

Classroom doors and windows will remain open to promote air circulation and avoid contact with door handles

Teachers will remind students to wash their hands with their hydroalcoholic solution at the start of each lesson.

Anyone (student, teachers, administrative staff, technical staff) moving within the buildings must wear a mask in the common areas covering the nose, mouth and chin.

School organization:

1. General terms

Visitors will be authorized in the administrative areas one at a time.

Meetings will be online whenever possible. If face-to-face organization is required, the head of the organizing department sets the number of participants according to the space occupied. It educates the people concerned about compliance with health rules.

No school trips and no educational trips can be organized.

2. Access for families and visitors

1) Patvsersmes 30



Pupils arrival

Parents who take their children to kindergarten at Patversmes 30 (TPS, PS, MS classes) will be able to accompany their child to the classroom door wearing a mask and respecting the rules of social distancing.

No parent will be able to stay in the building after dropping off their child.

Pupils departure

Parents who come to pick up their children in kindergarten at Patversmes 30 (TPS, PS, MS classes) will be able to pick up their child at the door of the class wearing a mask and respecting the rules of social distancing.

No parent can stay in the building before or after picking up their child.

2) Patversmes 20

students arrival

GS, CP and CE2 enter through the main door.

CE1, CM1 and CM2 enter through the back door. From 8:00 am, CM2s can join their class directly.

No parent will be allowed to enter the school without an appointment.

students departure

Students who are not registered in the daycare must be picked up at 3:30 p.m. Parents must wait in the school car park, and must report to the adult responsible for their child's group before picking it up.

Children remaining after 3.30 p.m. must be registered with the nursery. Parents must send a WhatsApp message indicating the name, first name and grade of their child ten minutes before arriving at school to the following number: +371 27 85 03 34.

No response will be given to this message. The child will prepare for departure upon receipt of the message and can be picked up at the main entrance door

No parent will be allowed to enter the school without an appointment.

3) Stabu 22

Students are welcomed from 7:30 a.m.

No parent will be allowed to enter the school without an appointment.

3. In the buildings

a) Students

From the GS class, all students will wear a mask when entering the buildings (at least 2 masks per day are necessary because they must be changed every 4 hours).



For GS, CP, CE1, CE2, CM1 students, wearing a mask will be mandatory as soon as the student is no longer in his class and is in the common areas

For students from CM2 and older, wearing a mask will be mandatory in class and in common areas, except for vaccinated students (vaccination certificate to be sent to the medical service).

Wearing a mask will not be mandatory during PE during physical activity

Students will wash their hands as soon as they arrive in class (with soap or hydroalcoholic gel depending on the age of the children)

Students will be placed according to a strict classroom plan to facilitate tracing in the event of a covid case.

b) Staff

All staff will wear a mask when entering the buildings and when moving into the common areas

Vaccinated teachers will be able to remove the mask in class (vaccination certificate to be sent to the medical service)

Teachers will make sure to leave room doors and windows open to facilitate airflow (at least 15 min every hour)

Each teacher must clean their workstation (keyboard, mouse, chair, desk) before and after use with the equipment provided

Vaccinated administrative staff will be able to remove the mask in their office but must wear it when traveling in the buildings

4. Equipment

a) General rules

Each teacher must clean their workstation (keyboard, mouse, chair, desk) before and after use with the equipment provided.

When the students change rooms, the teacher must provide the necessary products to the students to allow them to disinfect their workstation.

b) Library

Students must wash their hands when entering the CDI or BCD.

Students will have to respect social distancing and wear a mask.



Any book returned to library must be stored 2 days before being put back on the shelf to be borrowed again.

c) Tablets / computers / music / sport equipment

Teachers will remind each student to clean their computer or tablet with a disinfectant wipe before use.

Teachers will be sure to remind students to wash their hands before using the equipment

The equipment should be cleaned and disinfected after use.

d) Science classes

Students wash their hands when entering class

The loan of a lab coat will no longer be authorized in science: students will have to come with their own cotton lab coat.

The tables and equipment will be disinfected before and after the passage of the students.

5. Cafeteria rules

For high school in Stabu iela 22: to avoid student mixing and limit flows canteen services will be staggered with 20-30 min per class

PROTOCOLE in case of Covid suspicion

The Riga's EFJV has a full-time medical service: a school nurse Ms Svetlana Stinka

People (staff or students) with symptoms of COVID or in quarantine due to proven COVID, suspected COVID or having been in contact with a person carrying COVID-19 cannot access the school.

Definition:

A suspected case is anyone who shows signs of an acute respiratory infection including fever, cough or a feeling of shortness of breath. Other signs like sore throat, loss of smell, loss of taste, muscle pain, diarrhea, chest pain or headache can also be considered as possible symptoms of COVID-19.

1) Before leaving home

Parents should monitor the child's symptoms by checking temperature in the morning: if the child has symptoms compatible with COVID-19 or a fever, parents should not bring their child to school. Parents must then contact their Health Center and notify the school.

Parents should not bring to school any child who is in quarantine for coming into contact with someone with COVID-19.



If a case of COVID-19 is found, parents must immediately notify the school by email at the address: infirmerie@ecolejulesverne.lv

2) At school

If a case is detected within the educational community, parents and staff will be notified by email about the organization of the EFJV and the measures to be taken.

COMMUNICATION

This protocol will be shared with all parents and staff members.

Every staff member must read this protocol and sign a "Certificate of knowledge"

Each family must be aware of this protocol and undertake to respect it

Families will have to complete for each child a "Certificate of responsibility" certifying on their honor that no medicine has been given to the child to lower the fever and that they will not send their child to school:

in case of fever above 37.5 C or suspected COVID-19

in the event of declared COVID-19

or if the child is in quarantine for having been in contact with a person infected with COVID-19

Certificate of responsibility

I, the undersigned Sir / Madam:.....

Legal representant of the student:.....

Class of:.....

declares to have received the "2021 Covid protocol" and to have read it.

I commit myself to respecting the organization set up by the French School Jules Verne in Riga.

In order to respect the instructions, I agree to:

1. provide my child with at least 2 approved hygienic masks for the school day
2. take my child's temperature before leaving for school without first giving him any



medicine that might lower the fever.

3. do not send my child to school:

- in case of fever or suspicion of COVID-19 in my child;
- in the event of declared COVID-19;
- if the child is in quarantine for coming into contact with someone infected with COVID-19.

done at:.....

signature