

Jules Verne Riga French School is hiring!

### **ANIMATOR**

We are looking for enthusiastic and responsible animators ready to create interesting activities and projects for children after lessons!

**Mission:** Under the responsibility of the primary school director and the extracurricular activities' manager, ensure the animation and safety of children during extracurricular time.

#### **Main tasks:**

- Supervision of children: activities / safety / hygiene.
- Supervision of children before, during and after meals and during lunch break.
- Animation of extracurricular time after class (develop and implement activity projects).
- Coordination with other animators of the projects and activities on extracurricular time and school holidays.
- As needed: help with academic support, provide assistance to school teachers during additional educational activities, help with small administrative tasks.

#### **Requirements:**

- Sense of responsibility, responsiveness, authority, benevolence and a taste in working with children.
- Experience in working with children desired.
- Good level of English and French. Knowledge of French will be considered as an advantage.

#### **Work time :**

Part-time: 30 hours or 20 hours per week.

Provisional hours: Monday to Friday 12 p.m.-6.30 p.m. or 2.30 p.m.-6.30 p.m.

Possibility to take vacations during school holidays (AEFE calendar).

#### **Salary :**

€ 5.09 gross / hour, i.e., approx. € 610 gross for 30 hours.

#### **Beginning of the job: as soon as possible**

#### **To apply :**

Please send your CV and cover letter to Viviane Deregnaucourt, director of the primary school: [directeur.primaire@ecolejulesverne.lv](mailto:directeur.primaire@ecolejulesverne.lv) and Laura Leca, extracurricular manager: [garderie@ecolejulesverne.lv](mailto:garderie@ecolejulesverne.lv)

More info: <https://ecolejulesverne.lv/> or by phone :(+371) 27850334